

**FINANCIAL STATEMENTS** 

FOR THE YEAR ENDED DECEMBER 31, 2022



### **Independent Auditor's Report**

The Board of Directors Women Giving Back Sterling, VA

### **Opinion**

We have audited the accompanying financial statements of Women Giving Back (WGB), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of WGB as of December 31, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of WGB and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Emphasis of Matter**

As discussed in Note 10 to the financial statements, the 2021 financial statements have been restated to correct a misstatement. Our opinion is not modified with respect to this matter.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about WGB's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

The Board of Directors Women Giving Back Sterling, VA

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether
  due to fraud or error, and design and perform audit procedures responsive to those risks.
   Such procedures include examining, on a test basis, evidence regarding the amounts and
  disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing
  an opinion on the effectiveness of WGB's internal control. Accordingly, no such opinion is
  expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant
  accounting estimates made by management, as well as evaluate the overall presentation of
  the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about WGB's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

### **Report on Summarized Comparative Information**

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The 2021 financial statements of Women Giving Back were audited by other auditors whose report dated October 31, 2022, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2021, is consistent, in all material respects, with the 2021 audited financial statements from which it has been derived.

Bethesda, Maryland November 21, 2023 Certified Public Accountants

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# Statement of Financial Position December 31, 2022 With Comparative Totals As of December 31, 2021

|                                                                                                                                            | 20     | 22                                             | 2021 |                                                         |  |  |  |
|--------------------------------------------------------------------------------------------------------------------------------------------|--------|------------------------------------------------|------|---------------------------------------------------------|--|--|--|
| Assets Cash and Cash Equivalents Pledges Receivable Prepaid Expenses Property and Equipment - Net Right of Use (ROU) Asset - Net Inventory | 1      | 63,251<br>63,776<br>15,711<br>26,988<br>09,098 | \$   | 836,399<br>61,931<br>18,369<br>40,619<br>-<br>1,483,122 |  |  |  |
| Total Assets                                                                                                                               | \$ 2,2 | 84,261                                         | \$   | 2,440,440                                               |  |  |  |
| Liabilities and Net Assets                                                                                                                 |        |                                                |      |                                                         |  |  |  |
| <b>Liabilities</b> Accounts Payable and Accrued Expenses Lease Liability                                                                   | •      | 36,015<br>13,142                               | \$   | 14,244<br>-                                             |  |  |  |
| Total Liabilities                                                                                                                          | 1      | 49,157                                         |      | 14,244                                                  |  |  |  |
| <b>Net Assets</b> Without Donor Restrictions With Donor Restrictions                                                                       | -      | 69,582<br>65,522                               |      | 2,363,594<br>62,602                                     |  |  |  |
| Total Net Assets                                                                                                                           | 2,1    | <u>35,104</u>                                  |      | 2,426,196                                               |  |  |  |
| <b>Total Liabilities and Net Assets</b>                                                                                                    | \$ 2,2 | 84,261                                         | \$   | 2,440,440                                               |  |  |  |

# Statement of Activities For The Year Ended December 31, 2022 With Comparative Totals For the Year Ended December 31, 2021

|                                             |                                  | 2022                       |              | 2021         |
|---------------------------------------------|----------------------------------|----------------------------|--------------|--------------|
|                                             | Without<br>Donor<br>Restrictions | With Donor<br>Restrictions | Total        | Total        |
| Support and Revenues                        |                                  |                            |              |              |
| Contributions                               | \$ 515,608                       | \$ 10,420                  | \$ 526,028   | \$ 594,939   |
| In-Kind Contributions                       | 2,589,112                        | -                          | 2,589,112    | 3,759,993    |
| Interest Income                             | 3,767                            | -                          | 3,767        | 94           |
| Special Events                              | 258,106                          | -                          | 258,106      | 204,359      |
| Other Events                                | 33,211                           | -                          | 33,211       | 14,974       |
| Recycle                                     | 10,629                           | -                          | 10,629       | 6,711        |
| Other Income                                | 177                              | -                          | 177          | -            |
| Net Assets Released from Restrictions       | 7,500                            | (7,500)                    |              |              |
| Total Support and Revenues                  | 3,418,110                        | 2,920                      | 3,421,030    | 4,581,070    |
| Expenses                                    |                                  |                            |              |              |
| Program Services                            | 3,568,245                        | -                          | 3,568,245    | 3,305,817    |
| Supporting Services                         |                                  |                            |              |              |
| General and Administrative                  | 51,903                           | -                          | 51,903       | 60,581       |
| Fundraising                                 | 91,974                           |                            | 91,974       | 70,753       |
| Total Supporting Services                   | 143,877                          |                            | 143,877      | 131,334      |
| Total Expenses                              | 3,712,122                        |                            | 3,712,122    | 3,437,151    |
| Change in Net Assets                        | (294,012)                        | 2,920                      | (291,092)    | 1,143,919    |
| Net Assets, Beginning of Period as Restated | 2,363,594                        | 62,602                     | 2,426,196    | 1,282,277    |
| Net Assets, End of Period                   | \$ 2,069,582                     | \$ 65,522                  | \$ 2,135,104 | \$ 2,426,196 |

# Statement of Functional Expenses For the Year Ending December 31, 2022 With Comparative Totals For the Year Ended December 31, 2021

2021 2022 General and Fundraising Total Program Services Administrative **Total** Direct Assistance to Clients 2,903,840 \$ 2,903,840 2,780,098 \$ \$ Personnel 350,874 15,423 19,279 385,576 302,538 Professional Services 45,016 16,044 13,654 74,714 58,136 616 2,450 4,729 Marketing 1,666 168 Office 61,073 5,163 72,346 53,602 6,110 15,248 15,294 8,354 Travel 46 Depreciation and Amortization 16,385 900 18,005 720 18,472 Occupancy 161,000 9,297 8,846 179,143 171,633 Meetings and Events 10,348 804 43,308 54,460 30,304 109 245 360 2,314 Insurance 6 650 Other 3,736 1,548 5,934 6,971 **Total Expenses** 3,568,245 51,903 91,974 \$ 3,712,122 3,437,151 \$

# Statement of Cash Flows For The Year Ended December 31, 2022 With Comparative Totals For the Year Ended December 31, 2021

|                                                      | 2022                                           | 2021 |           |  |
|------------------------------------------------------|------------------------------------------------|------|-----------|--|
| Cash Flows from Operating Activities                 |                                                |      |           |  |
| Change in Net Assets                                 | \$<br>(291,092)                                | \$   | 1,143,919 |  |
| Adjustments to Reconcile Change in Net Assets to     |                                                |      |           |  |
| Net Cash Provided by (Used in) Operating Activities  |                                                |      |           |  |
| Depreciation and Amortization                        | 18,005                                         |      | 20,376    |  |
| Amortization of Right of Use (ROU) Asset             | 109,098                                        |      | -         |  |
| Non-Cash Contribution of Inventory                   | 177,685                                        |      | (949,295) |  |
| (Increase) Decrease in Assets                        | <i>(</i> , , , , , , , , , , , , , , , , , , , |      | (== 00.1) |  |
| Pledges Receivable                                   | (1,845)                                        |      | (55,981)  |  |
| Prepaid Expenses                                     | 2,658                                          |      | (1,054)   |  |
| Increase (Decrease) in Liabilities                   | 24 774                                         |      | (45.722)  |  |
| Accounts Payable and Accrued Expenses                | 21,771                                         |      | (45,722)  |  |
| Lease Liability                                      | (105,054)                                      |      |           |  |
| Net Cash Provided by (Used in) Operating Activities  | <br>(68,774)                                   |      | 112,243   |  |
| Cash Flows from Investing Activities                 |                                                |      |           |  |
| Purchases of Property and Equipment                  | (4,374)                                        |      |           |  |
| Net Cash Provided By (Used in) Investing Activities  | (4,374)                                        |      |           |  |
| Net Increase (Decrease) in Cash and Cash Equivalents | (73,148)                                       |      | 112,243   |  |
| Cash and Cash Equivalents, Beginning of Period       | 836,399                                        |      | 724,156   |  |
| Cash and Cash Equivalents, End of Period             | \$<br>763,251                                  | \$   | 836,399   |  |
| Supplementary Cash Flow Information                  |                                                |      |           |  |
| Recognition of ROU Asset and Lease Liability         | \$<br>218,196                                  |      |           |  |

# Notes to Financial Statements December 31, 2022

#### 1. ORGANIZATION AND PURPOSE

Women Giving Back, Inc. (WGB) is a non-profit corporation founded in 2015. WGB provides quality clothing, shoes, toiletries, accessories and seasonal items to local women and children emerging from homelessness, staying in local shelters, transitional housing facilities, safe-houses, or living at or below the poverty level. WGB operates a dedicated store and warehouse facility that allows women in crisis to shop at no cost with a referral to WGB from their case manager, social worker or program manager and assisted by caring volunteers.

During the year ended December 31, 2022, volunteer hours exceeded 15,100. WGB served over 24,400 clients in 2022 in the Greater Washington Metropolitan area.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Presentation**

The accompanying financial statements are presented in accordance with the accrual basis of accounting, whereby revenue is recognized when earned and expenses are recognized when incurred.

The financial statements of WGB have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP), which requires WGB to report information regarding its financial position and activities according to the following net asset classifications:

<u>Net Assets Without Donor Restrictions:</u> Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of WGB. These net assets may be used at the discretion of management and the Board of Directors.

<u>Net Assets With Donor Restrictions:</u> Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of WGB or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

#### **Use of Estimates**

The preparation of the financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

# Notes to Financial Statements December 31, 2022

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### **Cash Equivalents**

WGB considers all cash and other highly liquid investments with initial maturities of three months or less to be cash equivalents.

### **Pledges Receivable**

Pledges receivable are recorded at net realizable value. Amounts to be collected more than a year after the balance sheet date are recorded net of a present value discount. The discounts on these amounts are computed using risk-free interest rates applicable to the period over which the amounts are to be received. WGB provides an allowance for bad debts using the allowance method, which is based on management's judgment considering historical information. Grants are individually analyzed for collectability and will be reserved based on individual evaluation and specific circumstances. When all collection efforts have been exhausted, the accounts are written off against the related allowance. There was no allowance at December 31, 2022.

Grants and contributions receivable are expected to be collected within one year.

### **Inventory**

Inventory consists of merchandise held for future client assistance. Inventory is valued based on the number of items remaining in the warehouse at year-end using an estimated per piece value based on the Salvation Army donation valuation guide.

### **Property and Equipment**

Property and equipment purchases greater than \$1,000 are capitalized at cost. Property and equipment are depreciated on a straight-line basis over the estimated useful lives of the related assets, generally three to five years. The cost of maintenance and repairs is recorded as expenses are incurred.

### **Right of Use Asset and Lease Liability**

The right of use asset and lease liability are recognized at the commencement date of the lease agreement based on the present value of lease payments over the lease term using WGB's estimated incremental borrowing rate or implicit rate, when readily determinable. The asset is amortized on a straight-line basis over the lease term and is reflected as occupancy expense in the accompanying financial statements. The lease liability is reduced as cash payments are made under the terms of the lease. Interest is charged to occupancy expense for the difference. Short-term operating leases, which have an initial term of twelve months or less, are not recorded on the statement of financial position.

# Notes to Financial Statements December 31, 2022

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### **Revenue Recognition**

Grants and contributions, including unconditional promises to give, are recognized as revenues in the period received or pledged. Conditional promises to give are not recognized until the conditions on which they depend are substantially met. Contributions of assets, other than cash, are recorded at their estimated fair value at the date of gift. Contributed services and materials are recorded at their estimated fair value if they would otherwise be purchased if not provided by donation and provided by professionals in their field. Management considers all outstanding contributions receivable amounts to be fully collectible. Accordingly, an allowance for doubtful accounts has not been established.

There were no unrecognized conditional contributions as of December 31, 2022.

## **Functional Allocation of Expenses**

The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. Accordingly, occupancy and office expenses, depreciation, information technology costs, and insurance have been allocated among the programs and supporting services based on employee time and effort.

#### **Income Tax Status**

WGB is exempt from income taxes on all activities directly related to its exempt purpose under the Internal Revenue Code 50l(c)(3). WGB is liable for income taxes on unrelated business income. There was no taxable net unrelated business income for the year ended December 31, 2022. Accordingly, no provision for income taxes has been made in these financial statements.

WGB follows the Financial Accounting Standards Board Accounting Standards Codification, which provides guidance on accounting for uncertainty in income taxes recognized in WGB's financial statements, if any. As of December 31, 2022, WGB had no unrecognized tax benefits related to uncertain tax positions in its information return that would qualify for either recognition or disclosure in its financial statements.

WGB's policy would be to recognize interest and penalties on tax positions related to its unrecognized tax benefits in income tax expense in the financial statements. Through December 31, 2022, there have been no matters that would have resulted in an accrual for interest and/or penalties.

Generally, the tax years before 2019 are no longer subject to examination by federal, state, or local taxing authorities.

# Notes to Financial Statements December 31, 2022

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### **New Accounting Pronouncements**

In 2016, FASB issued ASU 2016-02, Leases (Topic 842). Under the new guidance, lessees are required to recognize lease assets and lease liabilities on the statement of financial position for all leases with terms longer than twelve months. The new standard applies to finance and operating leases entered into after the standard was issued. WGB adopted this standard in 2022.

In September 2020, the FASB issued ASU 2020-07, Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets. The standard requires nonprofit entities to present contributed nonfinancial assets as a separate line item in the statement of activities, apart from contributions of cash or other financial assets. The standard also increases the disclosure requirements around contributed nonfinancial assets, including disaggregating by category the types of contributed nonfinancial assets a nonprofit entity has received. This standard was adopted in the current fiscal year and did not have a significant impact on the financial statements.

### **Subsequent Events**

Management has evaluated subsequent events through November 21, 2023 the date which the financial statements were available to be issued. The accompanying financial statements recognize the effects of subsequent events that provided evidence about conditions that existed at the statement of financial position date, including the estimates inherent in the process of preparing financial statements. The accompanying financial statements do not recognize the effect of subsequent events with conditions that did not exist at the statement of financial position date, but disclosures of such events, if any, are included in the accompanying notes.

#### 3. CONCENTRATION OF CREDIT RISK

Bank deposit accounts are insured by the Federal Deposit Insurance Corporation (FDIC) up to a limit of \$250,000. As of December 31, 2022, bank balances exceeded the FDIC limit by approximately \$495,000. Management believes the risk in these situations to be minimal.

# Notes to Financial Statements December 31, 2022

### 4. PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at December 31:

| Software Furniture Van                               | \$<br>3,307<br>11,525<br>28,500 |
|------------------------------------------------------|---------------------------------|
| Website<br>Leasehold Improvements                    | <br>28,500<br>71,034            |
| Total Less Accumulated Depreciation and Amortization | <br>142,866<br>(115,878)        |
| Property and Equipment - Net                         | \$<br>26,988                    |

Depreciation expense on property and equipment was \$18,005 for the year ended December 31, 2022.

### 5. NET ASSETS

As of December 31, 2022, net assets with donor restrictions were as follows:

|                                 | 2021                | Cor | ntributions    | R  | eleases      | 2022                  |
|---------------------------------|---------------------|-----|----------------|----|--------------|-----------------------|
| Forever Home<br>Time Restricted | \$<br>671<br>61,931 | \$  | 1,075<br>9,345 | \$ | -<br>(7,500) | \$<br>1,746<br>63,776 |
| Total                           | \$<br>62,602        | \$  | 10,420         | \$ | (7,500)      | \$<br>65,522          |

Net assets without donor restrictions for the year ended December 31, 2022 were undesignated.

As disclosed in Note 10, the net assets with donor restrictions were increased by \$54,431 as of January 1, 2022.

### **6.** LEASE COMMITMENTS

WGB maintains an operating lease for the store/warehouse space with a lease term through December 31, 2023. The lease commenced on January 1, 2016. WGB is responsible for base monthly rent as well as their proportionate share of real estate taxes and operating costs.

The lease liability is recorded based on the present value of the future payments of the lease, discounted at an estimated incremental borrowing rate of 1.6%, based on comparable interest rates available to WGB under borrowing arrangements for a similar amount and duration of the lease (remaining term method). WGB has established a right of use asset equal to the remaining lease liability under the lease agreement.

# Notes to Financial Statements December 31, 2022

### 6. LEASE COMMITMENTS (CONTINUED)

As of December 31, 2022, the lease liability was as follows:

| 2023          | \$<br>114,150 |
|---------------|---------------|
| Less Interest | <br>(1,008)   |
| Total         | \$<br>113,142 |

Occupancy expense for the year ended December 31, 2022 was \$179,143.

### 7. In-KIND CONTRIBUTIONS

Contributions of donated non-cash assets and services are recorded at their fair market values in the period received. For the year ended December 31, 2022, WGB received \$42,960 in non-cash design, accounting and website services. For the year ended December 31, 2022, non-cash contributions consist of clothing and other goods donated to WGB for use in their store. The non-cash contributions of clothing and other goods totaled \$2,523,803 for the year ended December 31, 2022.

Many volunteers have contributed numerous hours to support WGB's programs. The value of this contributed time is not reflected in the accompanying financial statements since the services do not require specialized skills. During the year ended December 31, 2022, these volunteers donated approximately 15,100 hours with an estimated value of \$452,515. The value was computed using an estimated hourly rate of \$29.95, based on the average hourly earnings of non-agricultural workers for the year ending December 31, 2022, as determined by the U.S. Department of Labor's Bureau of Labor Statistics. The value of this contributed time is not reflected in the accompanying financial statements since the services do not require specialized skills.

### 8. RELATED PARTY TRANSACTIONS

Contributions made by board members or their affiliated entities totaled \$163,900 for the year ended December 31, 2022. The contributions accounted for approximately 5% of total contributions in 2022.

During 2022, board members provided pro-bono professional services valued at \$25,000 in the accompanying financial statements.

# Notes to Financial Statements December 31, 2022

### 9. LIQUIDITY AND AVAILABILITY

The following represents WGB's financial assets at December 31, 2022:

| Financial Assets at Year End:                                      |               |
|--------------------------------------------------------------------|---------------|
| Cash and Cash Equivalents                                          | \$<br>763,251 |
| Pledges Receivable                                                 | 63,776        |
| Total Financial Assets                                             | <br>827,027   |
| Less: Restricted Amounts Not Available To Be Used Within One Year: |               |
| Donor-Restricted Net Assets                                        | (65,522)      |
| Board Designated Net Assets                                        |               |
|                                                                    | (65,522)      |
| Financial Assets Available to Meet General Expenditures            |               |
| Over the Next Twelve Months                                        | \$<br>761,505 |

WGB maintains a liquid cash balance in checking and savings accounts in an amount necessary to meet its anticipated expenditures for the next year.

## 10. RESTATEMENT

During 2022, it was determined that a 2021 pledge receivable was improperly excluded from revenue in 2021. The adjustments as of January 1, 2022 were as follows:

|                                          | Originally<br>Stated    | As Adjusted             |
|------------------------------------------|-------------------------|-------------------------|
| Contributions Total Support and Revenues | \$ 540,508<br>4,526,639 | \$ 594,939<br>4,581,070 |
| Net Assets                               | 2,371,765               | 2,426,196               |
| Pledges Receivable                       | 7,500                   | 61,931                  |
| Total Assets                             | \$ 2,386,009            | \$ 2,440,440            |